

ST NICHOLAS SCHOOL-01809535 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool	Verification		209	04/29/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 05/17/2019 11:13 AM	CAP Accepted			
	CAP Submitted BERNADETTE MIGLIN 05/16/2019 03:19 PM	The verification process was documented for the 'Lunch Program Documentation' Binder so that procedures are followed on time and accurately. Implemented May 1, 2019.			
	CAP Rejected Katie Hunter 05/16/2019 01:23 PM	Indicate the date of implementation.			
	CAP Submitted BERNADETTE MIGLIN 05/16/2019 11:16 AM	The verification process will be documented for the 'Lunch Program Documentation' Binder so that procedures are followed on time and accurately.			
	Flagged Katie Hunter 03/29/2019 11:21 AM	Applications selected for verification must be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, the SFA must randomly select additional approved applications to meet the required number. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Verification		215	04/29/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 05/17/2019 11:13 AM	CAP Accepted			
	CAP Submitted BERNADETTE MIGLIN 05/16/2019 03:20 PM	The Nutrition Program Lunch Calendar will be added to the school calendar to ensure important dates and submissions are not missed. New procedure implemented May 1, 2019.			
	CAP Rejected Katie Hunter 05/16/2019 01:22 PM	Indicate the date of implementation.			
	CAP Submitted BERNADETTE MIGLIN 05/16/2019 11:16 AM	The Nutrition Program Lunch Calendar will be added to the school calendar to ensure important dates and submissions are not missed.			
	Flagged Katie Hunter 03/29/2019 11:21 AM	The SFA must complete the Verification Process which includes sending the "We Have Checked Your Application Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Food Safety, Storage and Buy American	ST NICHOLAS SCHOOL	1408	04/29/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 05/16/2019 01:19 PM	CAP Accepted			
	CAP Submitted BERNADETTE MIGLIN 05/16/2019 11:11 AM	On March 21, 2019 temperature logs were placed on milk cooler, refrigerators, and freezers. Each morning it is checked and posted on log.			
	Flagged Katie Hunter 03/29/2019 11:21 AM	SFA did not have temperature logs on the day of review. Temperature logs must be completed, maintained and filed for each school service site. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			

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Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	ST NICHOLAS SCHOOL	403	04/29/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 05/16/2019 01:19 PM	CAP Accepted			
	CAP Submitted BERNADETTE MIGLIN 05/16/2019 11:13 AM	Extra milk will now be ordered to ensure that all varieties are available each day. Implemented March 21, 2019.			
	Flagged Katie Hunter 03/29/2019 11:21 AM	A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Food Safety, Storage and Buy American		1400	04/29/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 05/16/2019 01:18 PM	CAP Accepted			
	CAP Submitted BERNADETTE MIGLIN 05/16/2019 11:13 AM	Updates have been made to keep the HACCP book current. Effective May 1, 2019			
	Flagged Katie Hunter 03/29/2019 11:21 AM	The SFA must have a food safety plan in place that includes HACCP standard operating procedures (SOP), as well as monitoring, corrective action, and record keeping procedures. Further guidance on required elements for the HACCP plan can be found in "HACCP Based Standard Operating Procedures" available on the NJDOA website. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Civil Rights		810	04/29/2019	CAP Accepted
Corrective Action History	CAP Accepted Katie Hunter 05/16/2019 01:18 PM	CAP Accepted			
	CAP Submitted BERNADETTE MIGLIN 05/16/2019 11:15 AM	All school lunch program policies have been updated to include the non-discrimination statement effective May 1, 2019.			
	Flagged Katie Hunter 03/29/2019 11:21 AM	The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statements [regular and shortened version for limited space (Form #213)], are available on the Department of Agriculture Forms web site or at the following link: http://www.fns.usda.gov/fns-nondiscrimination-statement . Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Certification and Benefit Issuance		121	04/29/2019	CAP Removed
Corrective Action History	CAP Removed Katie Hunter 03/29/2019 11:15 AM	CAP Removed			
	Flagged PAT TREZZA 09/19/2018 11:50 AM				

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Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Professional Standards		1208	04/29/2019	CAP Removed
Corrective Action History	CAP Removed Katie Hunter 03/29/2019 11:13 AM	CAP Removed			
	Flagged PAT TREZZA 09/21/2018 10:38 AM				